

**Seven Rivers Presbyterian Church
Level 2 Background Check (Fingerprint)**

All Seven Rivers Presbyterian Church employees over the age of 18, and volunteers that work with children or chaperone overnight trips, must have a level 2 background completed.

Only electronically submitted (Live Scan) fingerprints are accepted for compliance with VECHS. If you have been fingerprinted previously for another organization and they will provide us with the official documentation of the level 2 results, we will accept that. Generally, data is not shared with other agencies. The background check must be repeated every 5 years to maintain current records.

The Live Scan fingerprinting is only available at the Sheriff's Emergency Operations Center located at 3549 Saunders Way, Lecanto, 352-249-2700. **It is recommended that you call first to be sure they are open and available.**

Available times are as follows:

| | |
|-----------|------------------|
| Monday | 10am – 12:30pm |
| Tuesday | 9am – 12:30pm |
| Wednesday | 10am – 1:30pm |
| Thursday | 9am – 12:30pm |
| Friday | 12:00pm – 3:30pm |

The fee for the electronic transaction is \$10, credit and debit cards are not accepted. The \$10 transaction fee will be reimbursed upon receipt of payment. A waiver with the school ID# must be picked up from the church office before going to the sheriff's office

Results are submitted to Seven Rivers Christian School within 24-48 hours. **It is important that you return both the completed VECHS Waiver Agreement and the Civil Applicant Payment System paperwork given to you by the Sheriff's Office within 30 days in order for us to process your fingerprints.** If you have any questions, please feel free to contact Jackie Iwaniec at the church office 352-746-6200 or jackie@sevenrivers.org